

SUMMARY OF PHASE ONE APPOINTMENT BASED LEARNING FOR THE 2020-2021 SCHOOL YEAR
MEMORANDUM OF UNDERSTANDING BETWEEN AASD AND THE DISTRICT

CERTIFICATED MOU (Principals, Vice Principals and Certificated Central Office Administrators)

1. Phase One Appointment Based Onsite Learning

- The MOU outlines the agreement made between the District and SDEA in terms of detailing the eligibility criteria for students to be considered for Phase One.
- The MOU reiterates the terms negotiated by SDEA in regard to the fact that SDEA represented educators may volunteer to provide appointment based onsite learning but are not required to participate. Appointment based onsite learning will occur during the SDEA represented classroom teachers or non-classroom teachers negotiated minutes of instruction time.
- In the event there are not enough staff or resources to serve the number of students who are eligible for onsite appointment based learning, the Principal will lead the site team to discuss a timeline for implementation including determining which students will be offered the service.
- Administrators will coordinate with site and central office personnel once students are identified for onsite appointment based instruction to make arrangements for transportation, meals, health and safety protocols, etc.
- The site administrator is responsible for the work and employees on their site whether onsite or working remotely. Site administrators are NOT required to report to the site during Phase One. If the site administrator does not physically report, they will arrange for an onsite administrative designee who will be responsible for urgent or emergency onsite matters. Deciding whether or not to physically work onsite or work remotely is a personal choice of the administrator.

2. Health and Safety Guidelines for Phase One

- The parties agreed to many general health and safety guidelines (many of which are redundant from the Return to Instruction MOU). All are reiterated in this MOU.
- If the site administrator is working onsite and not remotely, they are not required to staff the isolation room as part of their regular duties but may be required to provide temporary coverage if necessary (it is still undetermined who will regularly staff the isolation room – the District must negotiate with other unions).
- If temporary staffing of the isolation room is required of the site administrator, appropriate PPE will be provided including N95 respirators.
- Visitors will not be permitted on campus with the exception of essential personnel.
- Site administrators will not be required to perform the health screenings of essential personnel although may temporarily do so if assigned persons are unavailable (SDEA negotiated that their members buddy up and take each other's temperature; custodial supervisors take temperatures of their staff, food services take temperatures of their staff and It has not yet been determined who will be assigned health screenings for other employees or students.)
- AASD will begin receiving a weekly summary COVID-19 report.

CLASSIFIED MOU (Classified Managers and Supervisors)

1. Health and Safety Guidelines for Phase One

- The parties agreed to many general health and safety guidelines (many of which are redundant from the Return to Instruction MOU). All are reiterated in this MOU.
- Classified managers and supervisors working on a school site (BSS III, POS, Food Services Supervisor, Food Services Area Supervisor, etc.) are not required to staff the isolation room as part of their regular duties but may be required to provide temporary coverage if necessary (it is still undetermined who will regularly staff the isolation room – the District must negotiate with other unions). Discussion during bargaining was that this would be a rare occasion when AASD classified managers or supervisors would be required to provide this coverage.
- If temporary staffing of the isolation room is required of an AASD represented manager or supervisor, appropriate PPE will be provided including N95 respirators.
- Visitors will not be permitted on campus with the exception of essential personnel.
- Classified managers and supervisors working on a school site (BSS III, POS, Food Services Supervisor, Food Services Area Supervisor, etc.) will continue to perform health screenings of staff assigned to them but will not be required to do the health screenings of other personnel on a regular basis. Classified managers and supervisors may temporarily perform health screenings of others if the assigned person is not unavailable (SDEA negotiated that their members buddy up and take each other's temperature. It has not yet been determined who will be assigned health screenings for other employees or students.)
- AASD will begin receiving a weekly summary COVID-19 report.